



MINUTES OF THE PARISH COUNCIL MEETING

Thursday 14th January 2021, Heckfield Village Hall, 7pm

Present – Parish Councillors Paul Burton (Chairman) Brian Baker, Ian Bowman, Stephen Harnett, David Hunt, Simon Richards; Clerk Susan Turner

GUEST – Ward Cllr Anne Crampton.

2021

- 1** **WELCOME & APOLOGIES** Apologies County Cllr David Simpson.
Remote meeting via Zoom. Thanks to Simon Richards for hosting.
- 2** **MINUTES OF PREVIOUS MEETING** 2nd November 2020, agreed and to be signed.
- 3** **DECLARATIONS OF INTEREST** in items on the Agenda
All Councillors deemed to have an interest in setting the Precept request re 6.1.
Dispensation granted via the Clerk as per s33(2) Localism Act 2011.
- 4** **TRAFFIC, HIGHWAYS & RIGHTS OF WAY**
 - 4.1** **Flytipping, litter and bins**
 - i** Highways Depot on Heckfield roundabout.
This is a continuing 'eyesore'. Background HCC a couple of years agreed to tidy up, re-fence, screen. Existing vegetation was cut back, then nothing else was done. The site needs to be screened. In looking like a dumping ground it detracts from the appearance of the area and so does nothing to discourage flytipping.
ACTION Clerk to refer question to Cllr Simpson, discuss with Highways.
 - ii** Litterpicking
TO RECORD WITH THANKS residents' ongoing voluntary litterpicking.
Hart street cleaning team recently (7th January) cleared litter from the verges, roundabout to New Inn. They did a reasonable job but the following day another four bags were collected.
ACTION Clerk to contact Hart, in particular re litterpicking B3349, Heckfield to Wellington roundabouts, plus long term strategy to counter this.
 - iii** Laybys and request for litter bins
 - The worst sites for flytipping are Laundry Lane and the two B3349 laybys – on the west side by the Old Road entrance opposite School Lane south (an old TV, oil cans, chicken wire) and on the east side adjacent to the churchyard.
 - The laybys are a magnet for litter, with over 20 complaints of litter and fly-tipping on Fix my Street in four months.
 - With regards to reporting (Fix my Street etc) Hart is now very responsive – being required to come out every week or two weeks.
 - The Clerk has submitted request to Hart for litter bins and routine collection in both laybys. To change perception of location, help improve behaviour and so avoid littering which in turn attracts more fly tipping. Bins in the laybys at least gave a message and an option to help keep these areas clean.
 - Anne Crampton advised that the bins on the 'Countryside schedule' (as per the bins in Hartley Wintney) are dealt with separately to the normal 'bin round', and different routine in the way they are emptied. They are not on a regular schedule (as once a week or once a fortnight) but emptied by 'Area'.
 - If this is a funding issue the Parish Council could consider contributing.
 - Cllr Crampton will enquire regarding the Hartley Wintney service.
 - Along with Bramshill and the Wellington Estate, Heckfield suffers by location, being an easily accessible rural environment between the motorways.
 - David Hunt advised that he has written independently to MP and Cllr Simpson regarding fly-tipping and litter.
 - Suggestion for signs in the laybys advising of fines for littering.

For signature

4.2 'Road racing' Odiham Road from Wellington roundabout

TO NOTE Dukes Meadow residents are proactive in reporting 'road racing' to County and Ward Councillors and Police. Reports of incidents now being submitted to Hart antisocial behaviour officer, in turn liaising with PCSO Nick Greenwood.

Escalation of incidents and reporting from November and December of last year: '... racing, skidding around Wellington Country Park roundabout and along the B3349... 'Friday 4th December at 10pm – accident – two cars racing around the roundabout, one hit a lamppost, the car damaged and abandoned on the roundabout.' PCSO Nick Greenwood attended the incident of 4th December and Hants Northern traffic team involved. Noted that Wellington CCTV shows little beyond the perimeter.

4.3 TRO 30 and 40mph – Dukes Meadow / Odiham Road Developer-funded proposal (drawings submitted) to extend 30mph zone from Riseley border c90m southwards past the entrance to the new estate – with new 30mph 'Gateway'. Request made to HCC via Wokingham BC(?). HCC proposed to extend 30mph to Wellington roundabout – some further 120m. Subsequently agreed with Police to make this length a 40mph 'buffer zone'.

TO NOTE Submission from Cllr Simpson, supported by the Parish Council, that the 30mph extend to the roundabout, the distance proposed for the 40mph being too short. Police argument that existing speeds on this length of road too high, 30 not suitable for nature of road here which is rural, and would diminish the impact of the 30mph 'gateway' entering the residential area. As such, subsequently agreed Parish Council and Cllr Simpson position to support current TRO proposals to statutory consultation. HCC Traffic Management confirmed that the potentially available £11K for Heckfield traffic calming (via Strategic Transport) isn't being put towards this scheme. This developer funding specifically relates to Dukes Meadow.

4.4 Roads, paths and rights of way

i Old Road to New Inn Sightlines cut back – opposite New Inn and from roads signs – with hedgecutter, HCC Highways advised. Route cleared by Parish Lengthsman.

ii Coldpiece Farm 'woodland path' Path cleared of undergrowth from permissive path as agreed with landowner. Route from B3349 south of Heckfield roundabout to Laundry Lane with link to Bramshill Road B3011 at bus stop opposite Heckfield Place.

APPENDIX I.

iii FP501 north of Dukes Meadow Overhanging branches from northern side of the footpath. Email forwarded to landowner Cala Homes, as advised by Countryside Services that 'they are the best way forward with his issue'.

TO NOTE The planning application Design & Access Statement includes: 'Retention, protection and potential improvement of existing public right of way.' **APPENDIX II.**

iv Old Road Church Lane (South) Width of Road to the boundary to be cleared to ground level of brambles, undergrowth and 'green waste' – including a lot of garden hedge braches and cuttings. Small (dead) tree leaning at an angle across the path to be removed. Work scheduled with Parish Lengthsman. **APPENDIX III.**

4.5 Stile from FP 8 to B3349 (Coldpiece Farm) crossing to Hortus Loci

NOTED Resident's request last July for gate to replace stile where emerging onto the bad corner of the B3349. (Also noted that the rail fencing continues across the stile.) Countryside Services advised in July that they had no funding for gates, but if the landowner could supply they would be happy to arrange a volunteer group to install (Covid permitting).

AGREED A gate is needed, and moved north to the corner by the bungalow. So closer to the route of FP8 and ongoing FP13 through Hortus Loci. **APPENDIX IV.**

ACTION Ian Bowman to approach landowner, to request assistance in making the FP safer.

For signature

4.6 Traffic data recorder

Recorder 1: Signpost at **transition between 50 and national speed limit (60)**.

End of layby opposite junction to School Lane (post 9). 5th to 19th October.

Northbound (50 to 60): 85 %ile 52; average 45.08; max speed 85mph at 2135 8th Oct
average daily volume 3446 over 5 days; 3192 over 7 days.

S-bound (60 to 50): 85 %ile 58.1; average 50.83; max speed 90mph at 1200 18th Oct
average daily volume 3637 over 5 days; 3183 over 7 days.

Recorder 2: Signpost for t-junction **in 60 zone** near crossing point HF FP4 (post 11).

22nd November to 7th December

Northbound: 85 %ile 56.3; average 48.53; max speed 95mph at 0010 26th Nov
average daily volume 2661 over 5 days; 2195 over 7 days.

Southbound: 85 %ile 54.2; average 47.14; max speed 90mph at 1740 1st Dec
average daily volume 2684 over 5 days; 2416 over 7 days.

4.7 HCC Traffic Management Safety-led Policy

In 2016, as a result of the impact that the ongoing funding cuts had on County Traffic and Safety resources, HCC adopted a new safety-led policy which targets casualty reduction and gives priority to locations with recurring patterns & clusters of reported injury accidents.

'Heckfield has not justified inclusion on our safety programmes. Reduced speed limits may be considered where there are recurring incidents of speed-related injury accidents, which has not been the case on the section of B3349... The primary factor will be justification through our casualty reduction scheme programmes. The demand for safety measures countywide far exceeds our available resources.'

AGREED The Parish Council is committed to finding means to make Heckfield roads safer.

AGREED To draw up a Heckfield Parish Council statement on its commitment to increasing road safety on all roads in Heckfield. To be agreed and published on the Parish Council website so it may be enacted as and when County policy allows.

NOTED Policy on Speed Cameras is within the remit of the Hants PCC, note May elections.

4.8 HCC Local Transport Plan Consultation – Questionnaire circulated in Excel.

Councillors to respond individually to inform a combined response for 28th February.

The Consultation covers the emerging: 'Vision What will our transport system look like in 2050? Outcomes What are we trying to achieve in terms of climate change, economy, the environment and society? Guiding Principles How we will change the way in which we plan and deliver transport?'

5 VILLAGE HALL AND COTTAGES**5.1 Village Hall broadband** £139 for reconnection, plus the monthly BB charge.

AGREED Not financially viable during lockdown. Customers have often requested, could justify increasing prices to cover, when there are customers and money coming in. As such not presently viable to offer the Village Hall as 'alternative office' space.

5.2 Cottage renovation

Report from Brian Baker for Village Hall Committee

1. Builder in hand for repairs.
2. Decisions needed regarding heating system which is set up for LPG (calor gas) with existing propane tank. Oil would be cheaper to run, but higher emissions than LPG and Listed Building Consent needed to install.

Discussion

- Parish has responsibility to set example re climate emergency and reducing emissions.
- Government grants available for ground and air sourced heat pumps.
(Air sourced pumps cheaper to install, ground sourced are more efficient.)
- Comment from builder that air and ground sourced systems slow to respond to rapid changes in temperature.
- Making use of the oil tank in the Village Hall isn't a viable option.

AGREED To consider grants and viability for low carbon options.

5.3 Cottage LBC application and council tax issues Councillor Crampton noted that she can officially request a response from Hart

ACTION Clerk to forward copy to Cllr Crampton of latest email to the joint CEO, and previous responses.

For signature

FINANCE.**6.1 Precept request 2021/22**

2017/18 = Tax base 163.3 (est) Precept £8K.	Per band D household = £48.99
2018/19 = Tax base 163.3 (est) Precept £8K.	Per band D household = £48.99
2019/20 = Tax base 163.3 (Actual at Nov18)	Precept £9,600 (increase 20%).
	Per band D household = £58.79
2020/21 = Tax base 166.7 (Actual at Nov19)	Precept £9,840 (increase 2.5%).
	Per band D household = £59.03

2021/22 = Tax base 181.63 (Actual at Nov20)

The increase is based on Cala Homes occupancy up to November

Estimated tax base 217.7 (February 2021)

AGREED As noted last meeting: Traffic calming measures and the Village Hall Cottage will both require major expenditure. Pedestrian refuge islands will require Parish Council funding via the Community-funded initiative. As soon as the Cottage is habitable it can generate a return. Funds are needed from all available sources including the Parish Precept and grant funding.

AGREED A Precept request of £12,851 (increase of just under 32% on 2020/21).
£12,851 / estimated tax base 217.7 = estimated per band D household = £59.03

Request to be submitted to Hart by Monday 18th January. **APPENDIX V**

6.2 Bank switch Banks who have offered are Co-op and Metro. Confirmed not eligible for Co-op account (new criteria requires to be a registered charity, community interest company, co-operative or credit union.) Interest registered with Metro on 9th October.

AGREED To pursue opening account with Metro if possible.

6.3 Payments for approval

300	ST for Neil Townsend (New Inn path sight lines)	£110.00
301	Friends HMR churches ref second SID loan	£50.00
302	Clerk for Salary x 2 – Dec 2020, Jan2021	£600.00

6.4 Accounts to date APPENDIX VI**7 CHURCHYARD MAINTENANCE**

Complaints received from Heckfield residents that the churchyard east of the B3349 is not maintained and the fence in disrepair.

ACTION Clerk to contact the Church Warden.

8 PLANNING

8.1 Parish Planning applications – Two new TCA applications – No objections.
 See **APPENDIX VII** for current applications relating to the Parish

9 FURTHER REPORTS

9.1 Police liaison meeting Scheduled via MS teams Sunday 31st January 7pm.
 Seeking suggestions for 'policing priorities'. Clerk submitted request for the 'road racing' to be made a priority, see 4.2.

9.2 West Berks Minerals and Waste Local Plan – at pre-submission consultation.

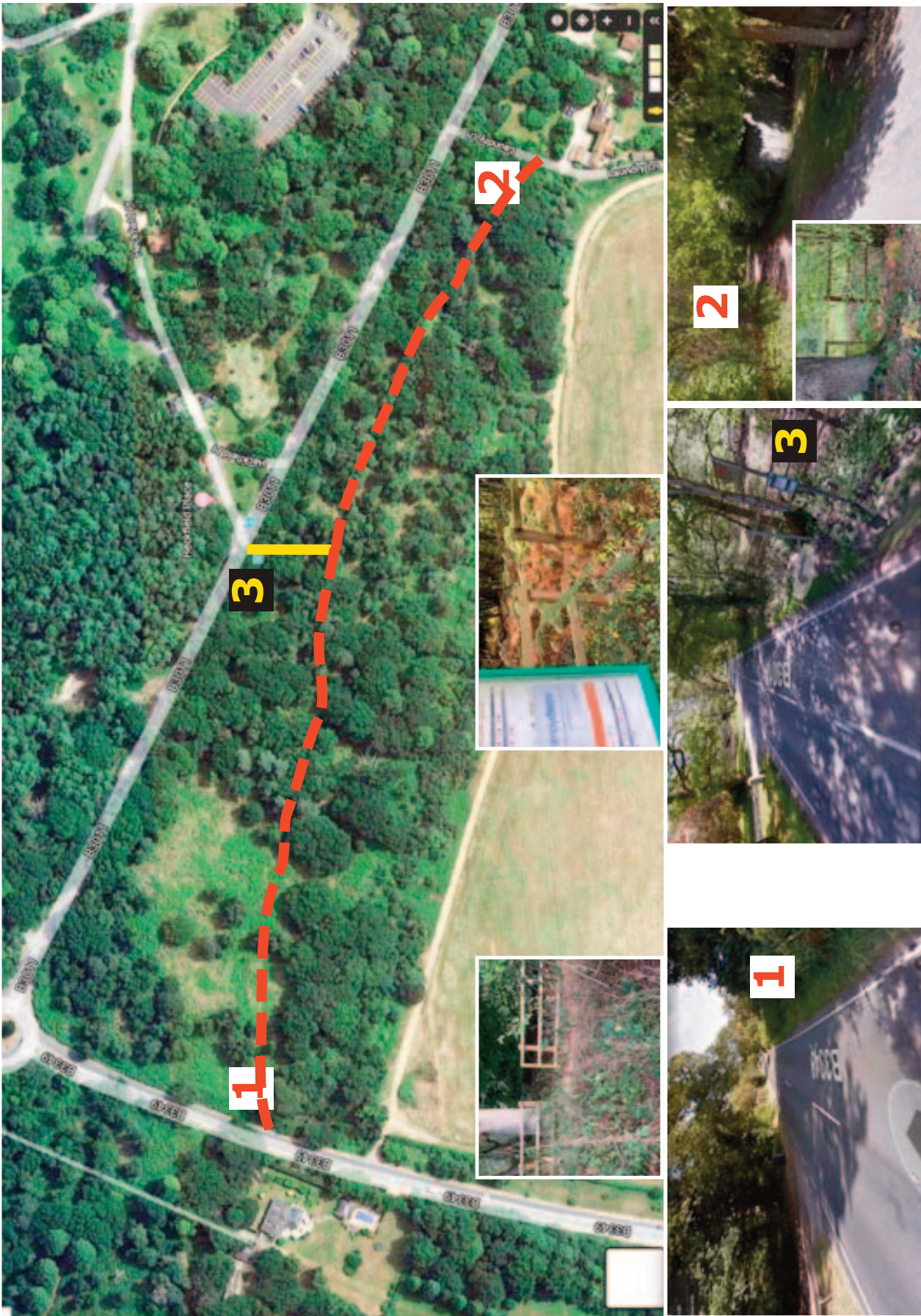
9.3 10 Chamberlain Meadow advertised, but no local applicants meeting the criteria of max one child. Email of 16th December from Hart Nominations Officer: 'After readvertising the above property, we have exhausted the second shortlist and not been able to identify an applicant who meets the S106 cascade criteria. We will now prioritise the two bedroom need applicant at the top of the shortlist to make best use of the property.'

10 NEXT MEETING Thursday 25th February, 7pm via Zoom

Meeting closed 8.45pm with thanks to all present

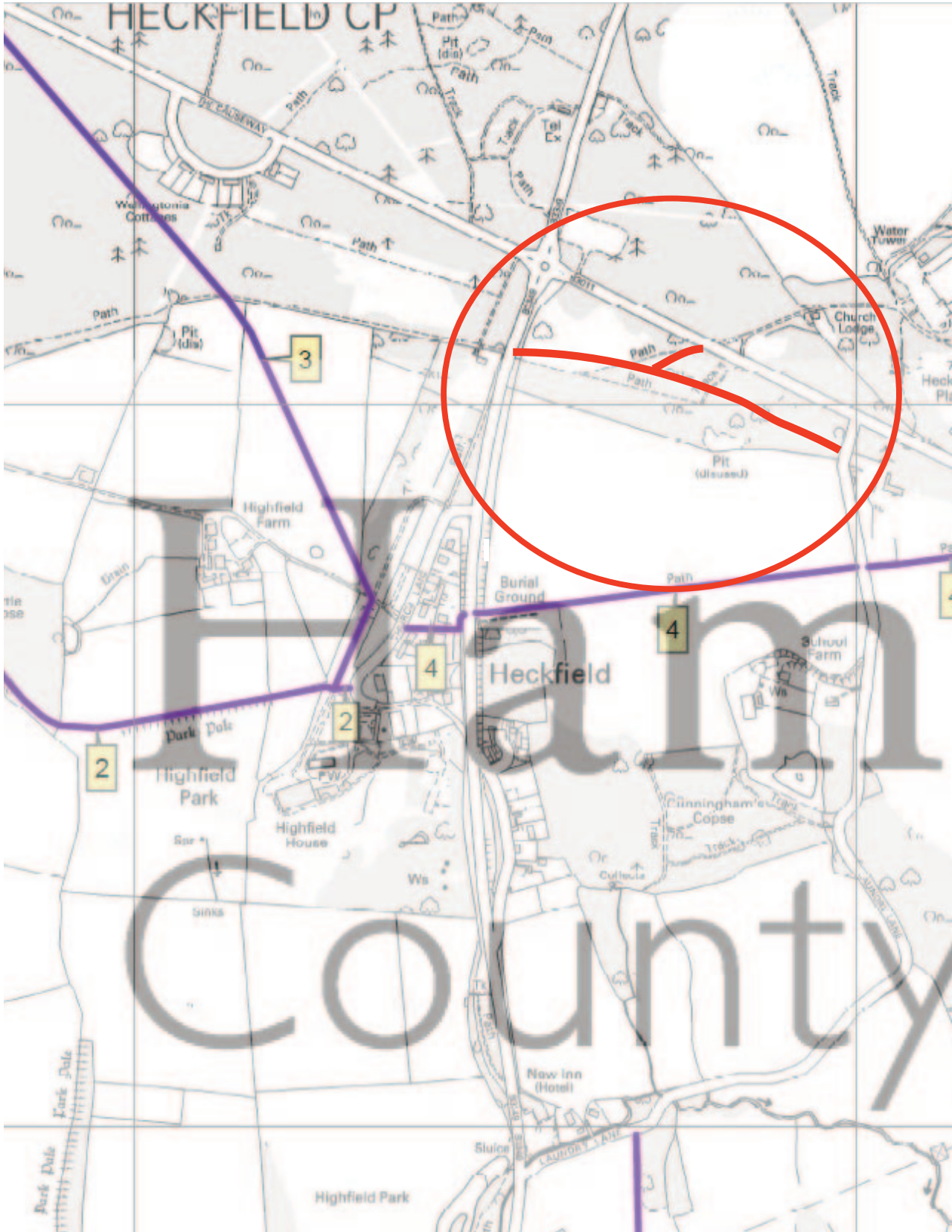
For signature Date

APPENDIX I.I COLDPIECE WOODLAND PERMISSIVE PATH



APPENDIX II COLDPIECE WOODLAND PERMISSIVE PATH

HECKFIELD PERMISSIVE PATH - RG27 0LG



APPENDIX II CALA HOMES, FP 501

3.2 Identification of Technical Constraints

A number of technical reports have been produced and are provided as part of the planning application. These technical constraints have been combined to provide a cohesive constraints plan for the site which identifies some of the following key parameters:

- Vehicular / Pedestrian / Emergency Access positions pre-defined by approved access arrangements from the Outline Application.
- Retention and protection of all existing trees and root protection areas located around the perimeter of the site, with the exception of those approved for removal by the outline permission.
- Retention, protection and potential for improvement of existing Public Right of Way located along the northern boundary within site boundary.
- Location of SuDS features and detention basins broadly defined by site topology.
- Optimal potential locations of requisite service infrastructure (gas/electricity/water etc.) identified by access arrangements, topology and existing service infrastructure.
- Areas of archaeological interest based on historic aerial photography of the site. Trenching has identified no finds of significance within the areas identified.
- Potential location of additional public open space identified providing additional visual amenity. Improved relationship with PROW and additional shielding from Dukes Field Cottage to the north.



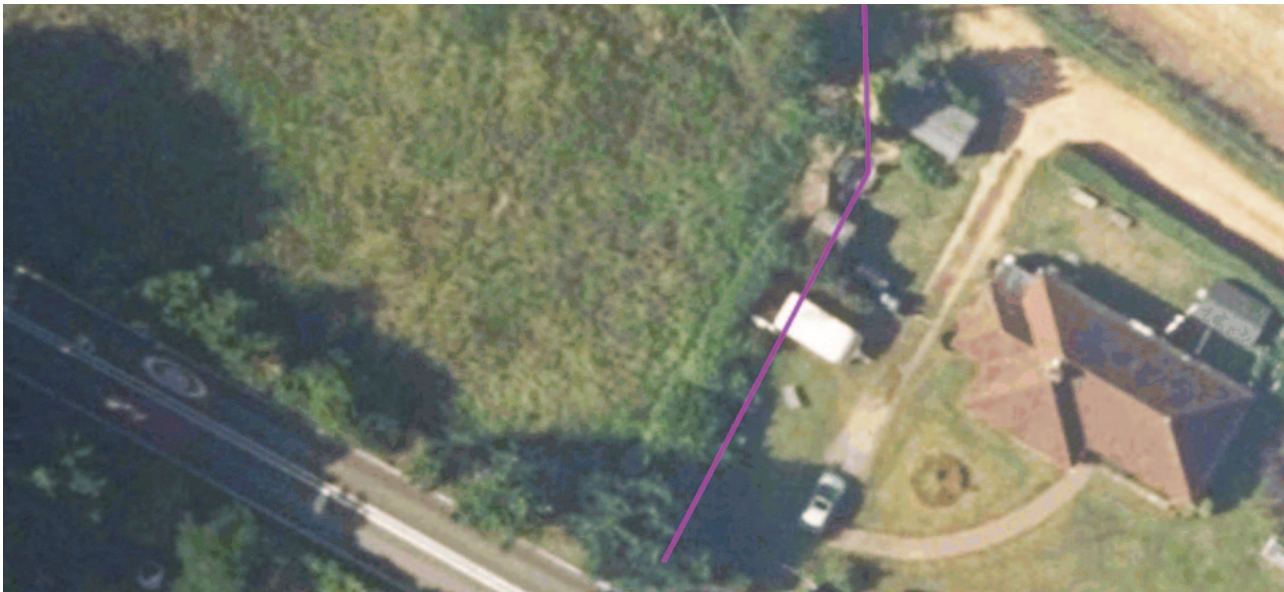
Site Constraints Plan



APPENDIX III OLD ROAD – CHURCH LANE SOUTH



APPENDIX IV STILE FP8 COLDPIECE FM B3349



APPENDIX V PRECEPT REQUEST

PARISH PRECEPT 2021/2022

For financial year ending 31 March 2022



PARISH OF	HECKFIELD
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The amount of the Precept for the year is:

£12,851.00

Amount of pounds in words:

TWELVE THOUSAND, EIGHT HUNDRED AND FIFTY ONE

Your Parish Precept will be paid via BACS and Remittance advice will be sent on the email we have in our records. Please confirm your bank details below.

Name of Bank:

NAT WEST

Name of Account:

HECKFIELD PARISH COUNCIL

Account Number

4 4 9 6 8 4 6 9

Sort Code

6 0 1 0 1 3

Email:

clerk.heckfield@gmail.com

If the Precept requirement is greater than £150,000.00 please provide details below.

Expenditure Item/Service

Amount

Environment & Recreation

Youth Provision

Cemeteries

Street Lighting

Voluntary Organisation Grants

Office & Admin Costs

Professional Fees

Wages & Salaries

Projects & Capital Costs

Democratic & Elections

Other Expenditure (Please specify below)

Income

Fees and Charges

Other Income

Net Expenditure

Transfer to (from) bals.

TOTAL

£ -

On behalf of Council Meeting

Signed

Date

18th January 2021

Signed

Date

18th January 2021

Countersigned by Parish Clerk

Signed

Date

18th January 2021

APPENDIX VI.I ACCOUNTS TO DATE

HECKFIELD PARISH COUNCIL - EXPENDITURE 2020/2021 -10 Jan2021										
Date	Supplier	Description	Cheque	Salary	Finance / Admin	Village Hall	Community	Footpath Project	VAT	Total
13/07/20	ST for Zurich	Insurance	291		£218.96					£218.96
13/07/20	ST for GeoXphere	Online Mapping sbs 2020	292		£30.00				£6.00	£36.00
13/07/20	ST for HALC +NALC	Subscription	293		£193.92					£193.92
13/07/20	WVPS	Subscription 2020/21	294				£100.00			£100.00
13/07/20	Clerk Salary x 3	JAN 2020. JUNE-JULY 2020	295	£900.00						£900.00
15/09/20	DH for 'mywheeliebin'	Wheelie bin stickers -slow down	296							
		Bin stickers - drive carefully								
		Pedestrian safety signs					£225.00		£45.00	£270.00
02/10/20	St for - RBL Poppy Appeal	Wreath	297				£25.00			£25.00
02/10/20	St for - HMR churches	Donation re SID	298				£50.00			£50.00
02/10/20	Clerk Salary x 5	AUG., SEPT, OCT, NOV 20	299	£1,200.00						£1,200.00
20/11/20	Neil Townsend	Hedgecutting sightlines B3349	300					£110.00		£110.00
02/10/20	HMR churches	Donation re SID-2	301				£50.00			£50.00
02/10/20	Clerk Salary x 2	Dec 20, Jan 21	302	£600.00						£600.00
Totals:				£2,700.00	£442.88	£0.00	£450.00	£110.00	£51.00	£3,753.88
										£3,753.88
HECKFIELD PARISH COUNCIL INCOME 2020/ 2021 - 10 JAN 2021										
Balance brought forward 1st April 2020										£7,278.36
Date	Payee	Description	Paid by	Precept					Interest	Total
20/04/20	Hart	Parish Precept	BACS	£9,840.00						£9,840.00
2019/20	Nat West	Net Interest total	BACS						£2.98	£2.98
	Total			£9,840.00					£2.98	£9,842.98
RECEIPTS & PAYMENTS SUMMARY										
		Bal brought forward 1st April 2020		£7,278.36						
		Plus income		£9,842.98						
		Minus expenditure		£3,753.88						
		Balance		£13,367.46						
BANK RECONCILIATION										
		current a/c 44968469	04-Dec	£11,325.67						
		reserve a/c 36453196		£5,695.67						
		TOTAL ACCOUNTS		£17,021.34						
		minuts expenditure not cleared		£3,653.88						
		Balance		£13,367.46						

APPENDIX VI.II BUDGET AND YEAR END COMPARISION

Heckfield Parish Council – Year comparison and budget						CURRENT	2020/21 budget JAN	2020/21 budget rev NOV	2021/22 budget DRAFT NOV
Item	16/17	17/18 Year End	18/19 Year End	19/20 Year End	20/21 To Date				
RECEIPTS									
Precept		£8,000.00	£8,000.00	£9,600.00	£9,840.00		£9,840.00	£9,840.00	£10,824.00
Grant funding									£1,000.00
Interest		£2.49	£13.70	£29.79	£2.98		£10.00	£3.00	£3.00
VAT		£2,058.60	£0.00	£0.00			£1,000.00	£1,000.00	£10.00
Total Income		£10,061.09	£8,013.70		£9,842.98		£10,850.00	£10,843.00	£11,837.00
EXPENDITURE									
Expenses		£80.00	£0.00	£0.00	£0.00		£400.00	£0.00	£400.00
Salary		£550.00	£550.00	£2,700.00	£2,700.00		£3,600.00	£3,000.00	£3,600.00
Finance / Admin		£689.96	£570.96	£481.90	£442.88		£470.00	£470.00	£470.00
Media - publishing				£45.00	£0.00		£200.00	£0.00	£200.00
Community (S137)				£225.00	£225.00		£200.00	£500.00	£500.00
Project					£110.00			£200.00	£11,000.00
Village Hall		£9,850.00	£0.00	£10,000.00	£0.00		£5,000.00	£5,000.00	£0.00
VAT		£2,023.00	£30.00	£11.39	£6.00		£1,000.00	£1,000.00	£10.00
Total Expenditure		£13,192.96	£1,150.96	£13,463.29	£3,483.88		£10,870.00	£10,170.00	£16,180.00
SURPLUS/DEFECIT		£3,131.87	£6,862.74	£3,833.50	£6,359.10			£673.00	£4,343.00
Balance to take over	£7,380.99	£4,249.12	£11,111.86	£7,278.36	£13,637.46			£7,951.36	£3,608.36

APPENDIX VII

PLANNING UPDATE – HECKFIELD – 14th JAN 2021

21/00113/CA (Validated 13 January) Mulberry House Church Lane. T3, T4 - Eucalyptus – Prune top by 6ft

21/00068/CA (Validated 12 January) Mulberry House, Church Lane T1, T2 - Plum - Lift crown by 1m, thin by 10% maximum, reduce overhang by 80cm.

20/02933/HOU and 20/02934/LBC (Validated 10 Dec) Cold Piece Farm. Internal and external alterations to the Granary

19/02467/CON (Condition discharged, 27th Nov) Rally Field, Wellington Country Park, Odiham Road. Approval of conditions – 3- surface water drainage scheme; 4- ecology and biodiversity and, 5- drainage system maintenance – pursuant to 19/02467/FUL Change of use of agricultural land to a dog day care facility (Land use Class Sui-Generis), construction of building, provision of parking, access and fencing.

20/02518/FUL (Granted 4 Dec) Wellington Riding Stables. Extension to existing parking area (retrospective).

20/02333/PRIOR (Approved – ie prior approval not required – 28th October) Park Farm, Bramshill Road, Heckfield. Erection of an agricultural barn.

20/02350/CON (Refused 26 Nov) Heckfield Place. Approval of condition 10 – external lighting- pursuant to 11/01757/FUL Erection of building to provide fitness suite including swimming pool, including conversion of former gardeners' bothy.

20/02208/LDC (Granted 1 Dec) Oates Cottage, Hound Green. Application for a Certificate of Lawfulness to confirm the breach of condition 2 of application HWR 1401 is now lawful as it continued uninterrupted for 10 years since September 2009.

20/02173/FUL (Granted 19 Nov) Park Farm, Bramshill Road, Heckfield. Erection of walk in refrigerated unit, security hut, back up generator and hardstanding and canopy for existing vegetable preparation area (retrospective).

20/01905/PREAPP (Pending) Whitewater Stables, Bramshill Road. Replacement dwelling

20/01910/FUL (Refuse 14 Dec) Cherry Tree Farm, Chandlers Green. Erection of an agricultural workers dwelling with associated landscaping and car parking.

20/01701/LBC (Refuse 8 Dec) Ragmoor Farm House [Wellington Riding]. Proposed works to achieve HMO requirements as a shared house: Works to doors to restore their appearance and also provide more assured fire protection. Internal alterations to improve the means of escape and identify a clearer fire exit strategy. Reinstating front and rear entrance doors to match the historic doors. Provision of a new fire exit door to the rear in the place of a former door.

20/01274/FUL (Appeal on non-determination) Cherry Tree Farm, Chandlers Green. Erection of an agricultural workers dwelling with associated landscaping and car parking. Case officer Peter Lee - 01252 774152 (Appeal validation letter from Inspectorate 7th Sept – Appeal Ref: APP/N1730/W/20/3257541. Inspector not yet assigned.