



EQUAL OPPORTUNITIES POLICY

ADOPTED NOVEMBER 2018

For review August 2021

LEGAL POSITION

It is unlawful to discriminate against an individual on the following grounds:

- age
- disability
- race
- religion or belief
- marriage and civil partnership
- pregnancy and maternity
- gender
- sexual orientation

Under the Equality Act 2010 these are known as 'protected characteristics'.

PURPOSE

The purpose of this policy is to provide equal opportunities to all employees, irrespective of their characteristics (unless there are genuine occupational qualifications or objectively justified reasons for a different approach to be taken). We oppose all forms of unlawful and unfair discrimination whether it be direct or indirect discrimination, victimization or harassment on the grounds of any of the protected characteristics defined in the Equality Act 2010.

SCOPE

All employees whether full-time, part-time, fixed term contract, agency workers or temporary staff, will be treated fairly and equally. Selection for employment, promotion, training, remuneration or any other benefit will be on the basis of aptitude and ability. All employees will be helped and encouraged to develop their full potential and the talents and resources of the workforce will be fully utilised to maximise the efficiency of the council.

COMMITMENT

Every employee is entitled to a working environment that promotes dignity and respect to all. No form of intimidation, bullying or harassment will be tolerated. The commitment to equal opportunities in the workplace is good management practice and makes sound business sense as it seeks to utilise the talents available from the local community, representing Society as a whole.

Breaches of our equal opportunities policy will be regarded as serious misconduct and could lead to disciplinary proceedings. Employees are entitled to complain about discrimination or

harassment or victimization through the council's Grievance procedure.

This policy adopts the model contract as devised by the employee professional body in the local government sector (the Society of Local Council Clerks).

Heckfield Parish Council strives to be an Equal Opportunities employer